DISCIPLINE AUDIT
EXECUTIVE SUMMARY – BIDDESTON SS
DATE OF AUDIT: 5 JUNE 2014

Background:
Biddeston SS was opened in 1919 and is located in the Darling Downs South West education region with a current enrolment of approximately 71 students. Current Principal, Sharon Wilson, was appointed to the position in 2011.

Commendations:
- The Principal and school team are well respected and regarded amongst the school and wider community. This is reflected in the high level of parent and student satisfaction achieved in the Department’s annual School Opinion Survey (SOS) data.
- The school’s Professional Learning Plan outlines professional development opportunities offered to staff members. This year, the Essential Skills for Classroom Management (ESCM) and Non-Violent Intervention training, will make up part of the professional development plan.
- To communicate student performance both academically and behaviourally, students performance reviews are sent home weekly. Parents speak positively about these weekly reports.
- The school has minimal behavioural incidents and a strong focus on teaching and learning. This is reflected in long term gains in meeting National Minimum Standards (NMS) in NAPLAN.
- School policies around attendance and behaviour are regularly sent home, attached to the school newsletter.
- To develop student wellbeing, the school has adopted the Friends for Life program.

Affirmations:
- There is a Behaviour Management Flowchart in place. This flowchart provides clarity around what to do when dealing with minor and major behaviours.
- Surrounding secondary school representatives have met with the Parents and Citizens’ Association (P&C). Senior primary students have attended open days at their secondary school of choice in preparation for Junior Secondary.
- An A-E Behaviour and Effort Matrix is in place to guide teacher judgement when reporting to parents. The school attaches this matrix to the student’s semester report.
- Behaviour Management plans are in place for a number of students.
- Relief teachers receive a Visiting Teachers Handbook which outlines the school’s expected teaching and behaviour protocols.
- The school has an attendance policy in place. Rigorous actioning of this policy and engaging classrooms has seen consistently high rates of attendance over a number of years.
- The school provides information on parenting strategies through a regular attachment to the school newsletter.

Recommendations:
- Review the whole school behaviour monitoring system: Gold, Silver, Green, Amber, Red, to ensure that it reflects a researched, evidenced based approach.
- Explore the development of formalised lessons based around the school expectations. Document or timetable the delivery of the explicit teaching of these expected behaviours.
- Formalise a process that provides opportunities to review the data captured through both the school reward and discipline processes, including the OneSchool data capture. Add this gathering and reviewing of data to the school data plan, ensuring that behaviour meeting minutes are recorded. Ensure that parents and the P&C are provided with behaviour data information.
- Regularly review and update the Responsible Behaviour Plan for Students (RBPS) to ensure it reflects current practices in place at the school. Ensure that this RBPS dictates when a OneSchool report must be made.
- Review the whole school playground behaviour processes to ensure that there is consistency when recording inappropriate behaviour and rewarding students exhibiting the school wide expectations.